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Manufacturers of Premium Tubing and Spirals



For Public Release

Posting Position: Staff Accountant
Location: Milford Center, OH
Hours: 8 am to 5 pm, Monday through Friday

Description:

Advanced Technology Products is seeking qualified candidates for our Staff Accountant position. The responsibilities include accounts payable, accounts receivable, data entry, and report processing using enterprise software. Additional duties include light collections, processing of incoming and outgoing mail, data entry and retrieval from customer web sites, data entry using Excel spreadsheets, and other administrative work.

Necessary Skills:

- Basic Accounting Knowledge
- Strong Computer Skills - Microsoft Office (Excel, Outlook, Word)
- Detail Oriented and Multi-Tasking
- Ability to Work Independently AND within a Team
- Problem Solving and Reasoning
- Knowledge of Acumatica Software is a plus
- Cost Accounting Experience is a Plus

Important Notes:

All candidates must be willing to submit to a criminal background check and drug testing.

About ATP:

Advanced Technology Products, headquartered in Milford Center, Ohio, is a manufacturer and vendor of Tubing, Hose, and Fittings to a wide range of markets throughout both the United States and Internationally. ATP has experienced steady growth and is looking for quality candidates with aspirations of long-term employment.

Join our team and play a key role in shaping the success of our employee-owned organization by supporting our customers. We offer competitive compensation, comprehensive benefits, and opportunities for professional development and advancement. If you are passionate about the customer experience and have the knowledge and skills to help make a difference, we want to hear from you!

All candidates should submit a resume along with any supporting documents to careers@atptubing.com, OR submission form on the careers page of ATP's website.

<http://www.atp4pneumatics.com/careers>

If sending an email, please place "Staff Accountant" in the subject line of the email.